FORM N: NON-MANDATORY REQUIREMENTS

Instructions for filling out Form N:

1. Complete Worksheet: 1. Non-Mandatory Requirements by following the Instructions section below.

PROPOSAL INSTRUCTIONS

1. For each Non-Mandatory requirement indicate which Proponent response code that best describes your solution:

Y – Available Out of the Box: the solution for the requirement is currently available in the existing product "out of the box". Configuration may be required to enable the feature (requirement will be met through changes to settings of tables, switches, and rules without modification to the source code). Requirement is installed and operational at other sites and can be demonstrated to the City

C – Available via Customization: the solution for the requirement is not currently available in the existing product "out of the box", but may be incorporated via customization of the solution components. Requirement will be met through changes to the source code which would require analysis and re-application during updates, upgrades, or when applying software patches.

F – Future Availability: the solution for the requirement is not currently available, but will be available in an upcoming planned product release. If this option is indicated, include the date/timeframe when the requirement will be available for implementation, which should be either:

a) A planned release up to 3 calendar months after the RFP.523-2020 competition close date, where an additional Proponent response code of **3** should be provided;

b) A planned release up to 6 calendar months after the RFP.523-2020 competition close date, where an additional Proponent response code of **6** should be provided, or

c) A planned release up to 12 calendar months or longer after the RFP.523-2020 competition close date, where an additional Proponent response code of **12** should be

3 – Third Party Supplied: the solution for the requirement is expected to be met by using a third party vendor's existing product, either integrated or non-integrated.

N – Not Possible: the solution for the requirement will not be provided by the Proponent.

Notes:

1. An omitted response will be assumed to be the same as a response code of "N".
2. Any deviation from the response code will be re-coded at the discretion of the City of Winnipeg.

Form N: Non-Mandatory Requirements		
General Requirements		
Requirement Description	**Requirement Category**	**Proponent Response (Y, C, F, 3, N)**
1. Should provide details of a take back program and recycling of all packaging materials for equipment and materials used.	Decomissioning and Disposal	
2. Should ask the device manufacturer for its brand policy and proof of the manufacturer's involvement in programs aimed to establish a conflict-free supply chain of Tantalum, Tin, Tungsten and Gold (3T+G)	Decomissioning and Disposal	
3. Should dispose of end of life devices at an approved EPRA (Electronic Product Recycling Association) facility, in accordance with EPRA regulation.	Decomissioning and Disposal	
4. Should supply devices that achieve Silver registration or higher in the EPEAT (Electronic Product Environmental Assessment Tool) System.	General Requirements	
5. Should allow for the option of mobile payment to exit the parkade	Functional Requirements	
6. Should allow for the possible future integration of a way finding system	Functional Requirements	
7. Should have the ability to track and display parkade information, such as entries, and exits, type of permit, and length of stay, by level in a real-time dashboard format	Functional Requirements	
8. a) If system would allow for multiple shared Access Card holders to be present in the parkade at one time, it should be able to track and trace the overlapping shared Access Card holders use in the parkade, calculate the overlapping time in the parkade and require payment for the overlapping time upon exiting the parkade.	Functional Requirements	
8. b) System should provide a report to identify the Access Card holders with overlapping parkade time, the dates and times, as well as the revenue associated with these transactions.	Functional Requirements	
9. Should allow for the ability to have parkade users to pay upon entry during events	Functional Requirements	
10. Should allow for parkade users to prepurchase and preprint parking for events	Functional Requirements	

11. Should allow for the pre-programming of one or multiple future events	Functional Requirements	
12. Should have security information and event management (SIEM) service that logs and monitors all logical access to customer data.	Functional Requirements	
13. Should allow for the possible future integration of a new stall count signage system	Functional Requirements	
14. Should allow for future addition of license plate recognition	Functional Requirements	
15. Should track all maintenance required and completed in the parkade and alert parkade attendants of daily, weekly or monthly maintenance as required and allow for printing of current day maintenance requirements.	Operating and Maintenance Requirements	